

SOUTH KITSAP SCHOOL DISTRICT

Nurturing Growth • Inspiring Achievement • Building Community

ANNUAL ACKNOWLEDGEMENT 2022 - 2023

Dear Parent/Guardian,

Please read the documents referenced in this letter. After you have read the documents, please sign and date each area to indicate that you have read, understand, and received a copy of each document or instructions on where to obtain a copy. ***Your signature implies full understanding, legal validity, and affirmation to each document.***

This form will remain part of your student's cumulative file and MUST be completed each year. Additional copies of the documents referenced in this form can be found on the South Kitsap School District website at www.skschools.org or by requesting a copy from your student's school. If there are any portions of this form, or the documents referenced, that you do not understand, please make an appointment with your school administrator to discuss your questions.

This form must be completed by September 16, 2022.

Opt-Out

Parents and adult or emancipated minor students may opt their children or themselves out of participating in any protected information survey. Please see Board Policy #3232.

If you do not have access to a computer, please request a copy of this document from the school office.

1. Attendance Policy and Procedure – See Policy and Procedure #3122

If you do not have access to a computer, please request a copy of this document from the school office.

State law for mandatory attendance requires children from age 8 to 17 to attend public school, private school, or a district-approved home school program. If your student has seven (7) or more unexcused absences in any given month or fifteen (15) unexcused absences or more within a school year, we are required by law to take a range of actions including filing a truancy petition with the juvenile court, alleging a violation of RCW 28A.225.010, the mandatory attendance law.

Parent/Guardian Signature

Today's Date

2. South Kitsap School District Rights and Responsibilities – See Policy #3200

If you do not have access to a computer, please request a copy of this document from the school office.

I have reviewed the contents of the SKSD Rights and Responsibilities Handbook. I acknowledge that my student and I have been given notice of the types of misconduct for which discipline, suspension, or expulsion may be imposed and procedures for administering such corrective action. It has also provided me with important information regarding the Family Educational Rights and Privacy Act (FERPA), student use of technology, district pesticide use and asbestos management practices.

Parent/Guardian Signature

Today's Date

3. Internet Access Privileges – See Policy & Procedure #2022

All students have internet access privileges under the guidelines of the District's acceptable use policy UNLESS a parent or guardian submits a written request for his or her student to opt out. Such exclusion does not preclude the supervised use of the internet in an instructional activity. See Rights and Responsibilities Information Handbook, Section 14.

Your signature indicates awareness only. A written request to opt out is required.

Parent/Guardian Signature

Today's Date

4. FERPA: Release of Directory Information – See Policy & Procedures #3231 & #3235

Under Federal Law (FERPA), the District may release directory information on a student without obtaining parent consent UNLESS a parent or guardian submits a written request for his or her student to opt out. The common use of directory information include athletic contest and musical concert programs, and college recruiters. Such information shall not be released for commercial reasons. See Rights and Responsibilities Information Handbook, Section 12.

Your signature indicates awareness only. A written request to opt out is required.

Parent/Guardian Signature

Today's Date

5. Student's Photo, Image, Video, or Comments

The District/School will assume permission to use a student's image (photo or video) or class work in District and school publications, and on District sponsored websites, UNLESS a parent or guardian submits a written request for his or her student to opt out.

The District/School will assume permission to use a student's image (photo or video), including comments in community newspapers or magazines, UNLESS a parent or guardian submits a written request for his or her student to opt out.

Your signature indicates awareness only. A written request to opt out is required.

Parent/Guardian Signature

Today's Date

6. Release of Student Information – See Policy and Procedures #3231 & #3235

Directory information can be released publically unless the parent, guardian, or adult student **submits a written** request for his or her student to opt out. The district has designated the following as directory information and may select from the following list, but is not required to include all or any of the following types of information: students name, photograph, address, telephone number, date and place of birth, dates of attendance, participation in officially recognized activities and sports, weight and height of members of athletic teams, diplomas and awards received, and the most recent previous school attended. Information may also be released to state and local officials pursuant to Washington State statute. For complete information please refer to the Rights and Responsibilities Information Handbook, Section 12.

Your signature indicates awareness only. A written request to opt out is required.

Parent/Guardian Signature

Today's Date

7. Surveys-Right to Inspect- See Policy and Procedure #3232

Parents, upon request, will have the opportunity to inspect the following:

- A. Surveys created by a third party before the survey is administered or distributed by a school to students;
- B. Instructional material used as part of the educational curriculum; and
- C. Any survey document used to collect information from students.

Parent/Guardian Signature

Today's Date

8. Release of Information to Military Recruiters (Grades 11-12 ONLY)

The District/School will assume permission to release student demographic information to Armed Forces and Military Recruiters, or Military Schools UNLESS a parent or guardian submits a written request for his or her student to opt out.

Your signature indicates awareness only. A written request to opt out is required.

Parent/Guardian Signature

Today's Date

9. Prohibition of Harassment, Intimidation, and Bullying – Filing an Incident Report

See Policy & Procedure #3207

Any student who believes they have been the target of unresolved, severe, or persistent harassment, intimidation, or bullying may report incidents verbally or in writing to any staff member.

Your signature indicates awareness only.

Parent/Guardian Signature

Today's Date